

Guidance for management of Covid-19 in Early Years, Schools and Colleges (Sept 2020)

Staff member or child/young person reported as self-isolating due to positive/suspected case at home

- When a child/young person or staff member is not symptomatic but is self-isolating due to a positive/suspected case at home this should be reported via your setting's normal absence reporting.
- If the child/young person or staff member subsequently tests positive, and ONLY IF they were in the setting in the previous 48 hours, the setting should follow the confirmed case pathway below.

SUSPECTED case in child/young person or staff member¹

If the child/young person/staff is in the setting – isolate away from others and send home (refer to PPE guidance² if personal care is required within 2m).

Clean and disinfect rooms the suspected case was using³ – ensure appropriate PPE (gloves and an apron) are used.

Advise the parent/carer or staff member to book a test as soon as possible online via the website www.nhs.uk/coronavirus. Alternatively a test can be ordered by phone on NHS 119 for those without the internet.

Ensure child/young person/staff member isolates at home for **10 days**. The rest of the household also needs to isolate for **14 days**⁴. Notify the LA using the relevant online form:

Schools and colleges: <http://www.bedford.gov.uk/covidschools>
Early Years settings: <https://www.bedford.gov.uk/covidearly>

Result of test (setting notified by parent/carer or staff member or by Public Health England Health Protection Team).

NEGATIVE

Child/young person/staff member can return to setting once well. Household contacts can stop isolating.

POSITIVE

Test result not shared. Contact PHE for advice on 0300 303 8537

CONFIRMED case(s) in child/young person or staff member

Ensure child/young person/staff member isolates at home for **10 days** (from date of onset of symptoms)⁴.

Contact Public Health England Health Protection Team (PHE HPT) on **0300 303 8537** to notify of one or more confirmed case(s).

Notify the Local Authority as soon as possible of a **confirmed case** by completing the relevant online form:
Schools and colleges: <http://www.bedford.gov.uk/covidschools>
Early Years settings: <https://www.bedford.gov.uk/covidearly>

The PHE HPT will undertake an assessment jointly with your setting to determine if any contacts in the setting need to self-isolate at home for 14 days. (The contact's wider household will NOT need to isolate.)

If appropriate, PHE HPT will provide template letters to send out to:

- contacts requiring self-isolation for 14 days
- wider setting community, advising on symptoms and how to get tested, if symptomatic.

Ensure that the rooms the confirmed case was using are cleaned and disinfected as per guidance³ – ensure appropriate PPE (gloves and an apron) are used.

If further suspected or confirmed cases occur within the group of identified contacts, they need to arrange a test and if positive isolate for 10 days from the onset of symptoms. The rest of their household will now need to isolate for 14 days.

Cases and contacts can return once the isolation period is completed if they are well. If they still have a fever, diarrhoea or are feeling/ being sick, they should continue to isolate until 48hrs after symptoms.

- For general questions or concerns, please contact the School Nursing Team on 0300 555 0606 (SPA) or ccs.beds.childrens.spa@nhs.net
- To notify a case(s), please call the Public Health England Health Protection Team on 0300 303 8537. If the matter is not urgent you can also email EOE.CRC@phe.gov.uk
- This flow chart reflects the latest COVID-19 schools guidance which can be accessed [here](#)

- 1: Child/young person or staff member with a new continuous cough and/or high temperature and/or a loss of, or change in, normal sense of taste or smell (anosmia)
- 2: [PPE Guidance](#)
- 3: [Cleaning in non-health care settings](#) after a suspected or confirmed case
- 4: [Stay at home guidance](#)